

**MINUTES OF TABLEY PARISH COUNCIL BI-MONTHLY MEETING
HELD ON MONDAY 10th MAY 2021 AT 7.30PM**

Present: Councillors H. Gurney-Smith (Chairman), A. Greenway (AG), D. Bailey (DB), S. Carson (SC), G. Bowen (GB), S. Wharfe (SW), N. Withenshaw (NW), K. Newport (KN) and A. Jackson (AJ).

Also Present: Ms. S Booth (Parish Clerk), Mrs P Robinson (Member of the public), L Nelson & J Pettman from (AMEY SRM).

Minutes Silence: The meeting commenced at 7pm when a minute's silence was observed in memory of The Duke of Edinburgh.

1. Parish Clerk (PC) to welcome and receive apologies:

1.1 Apologies for absence were given from the following Councillors:

1.1.1 Ward Cllr K Parkinson – Sick leave.

2. Declarations of interest:

2.1 Councillors are to declare if they hold any interest on any agenda item for this meeting.

2.1.1 **Resolved** that no interest was declared at this meeting.

3. Parish Clerk requested proposals for the election of the following officers for 2021/22:

3.1 Council to propose and second, officers for the forthcoming year.

3.1.1 **Election of Chairman.**

3.1.2 AG **Nominated** Cllr H Gurney-Smith, seconded by NW.

3.2 Election of **Vice Chairman.**

3.2.1 NW **Nominated** Cllr A Greenway, seconded by GB.

3.3 Election of **Responsible Financial officer (RFO).**

3.3.1 Council unanimously **nominated** the Parish Clerk.

4. Declaration and Undertaking for Acceptance of Office:

4.1 **Resolved** that the PC has distributed the DOA forms to the Councillors for signing.

5. Council to agree the previous bi-monthly minutes:

5.1 To agree the bi-monthly meeting held on 08/03/21, [P22 to 24], were a true and accurate record.

5.1.2 **Moved** by AG, seconded by NW.

6. Matters arising:

6.1 To discuss any matters arising from the afore mentioned set of minutes.

6.2 **Tabley Hill Lane; (P22 Item 3.2.2)**

6.2.1 KP will update before the next meeting.

6.3 **999 Incident response; (P22 Item 5.2)**

6.3.1 HG ask the representatives from Amy SRM why we have not had a response to the emails that were sent regarding an incident on 23/01/21. The PC confirmed emails have been sent on the 01/02, 08/03, 11/03 & 04/05/21.

6.3.2 **Action:** AMEY SRM will investigate and respond to the complaint made about the emergency services call out to Holly Grove on 23 January. They will also Investigate why emails have not been received by both SB and LN.

7. Police report:

7.1 A representative from CC had been invited to the meeting.

7.1.1 **Resolved** that due to the heavy workload they were unable to attend but a report was supplied.

7.1.1.1 There had been no burglaries from a dwelling or from an outbuilding.

7.1.1.2 There was one theft from the van located on Tabley Hill Lane.

8. Public participation Q & A:

8.1 The public have been advised that government guidelines have to be adhered to. Questions can be submitted via the above email. Five minutes is permitted to discuss each item.

8.1.1 Rev P Robinson thanked the Parish Cllrs and AG, for donating the trellis and to all the parishioners that took part on the National Day of Reflection.

8.1.2 **Resolved** that no other questions were received.

9. Finance:

9.1 To note the current financial position at the **31st March 2021**.

9.1.1 **Resolved** that all the below balances were a true and accurate record.

9.1.1.1 Business Premium Account: £ 544.25

9.1.1.2 Community Account: £2074.44

9.2 **Annual Governance Statement 2020/21:**

9.2.1 To adopt Accounts for the year ended 31st March 2021.

9.2.2 The preliminary accounts were prepared in accordance with current regulations.

9.2.3 **Resolved** that the Chairman and Clerk, RFO will then sign the appropriate section of the document at return to the external auditors once the internal audit has been completed.

9.3 **Payments due in for 2021/22:**

9.3.1 **Resolved** that all the below income was a true and accurate record.

9.3.1.1 1st Precept Instalment £1,637.50

9.4 **To approve the following payments for the period 2021/22:**

9.4.1 **Resolved** that all the below payments were a true and accurate record.

9.4.1.1 Cheque 100533 - £137.88 - CHALC Fees 2021-22

9.4.1.2 Cheque 100534 – £119.94 – Knutsford.net

9.4.1.3 Cheque 100535 – £14.52 – Postage fees

9.4.1.4 Cheque 100536 - £266.67 S Booth – Salary Mth 1 & 2

9.4.1.5 Cheque 100536 - £66.66 HMRC –Mth 1 & 2

9.5 **Bank Account:**

9.5.1 **Resolved** that the bank account is to be changed so the Parish Council can access the account.

9.5.1.1 **Action:** Clerk will contact the NatWest to see how we change the account.

10. Correspondence:

10.1 Recent correspondence report.

10.1.1 A letter sent to parishioners on Holly Grove regarding the recent complaint received, which involved an incident with a child and animal.

10.1.2 An email was sent to H Chaplin at CEC for an update on traffic lights requested due to a traffic issue that arose around the junction of The Windmill pub/Pickmere Lane and Tabley Hill Lane.

10.1.3 Daily traffic updates are received and sent to Cllrs detailing up and coming road closures.

10.1.4 Email sent to CEC from Cllr Carson regarding large vehicle complaints and the lack of signs on the road.

10.1.5 Emails sent to Laura Nelson at AMEY SRM regarding the 999 incident that was reported.

10.1.6 An email from NALC was sent to all Cllrs detailing information about PC3-21 / Rural Broadband. Cllrs were asked to respond before the deadline of 25th May 2021.

10.1.7 Email to S Sherwood requesting an update on bank statements.

10.1.8 PC reported to CEC the new sign that has been installed on Flittogate Lane.

11. To receive Councillors reports.

11.1 Holly Grove Play Area.

11.1.1 **Resolved** that this was discussed in Item 10.1.1.

11.2 Highways

11.2.1 Notice of Proposal for Tabley Hill Lane/Chester Road A556.

11.2.1.1 Proposed TRO - no right turn permitted on the A556 northbound from Tabley Hill Lane traffic signs to be incorporated into the proposed traffic signals.

11.2.1.2 Existing TRO - no right turn permitted from the A556 northbound onto Tabley Hill Lane. Sign to be relocated onto signal heads.

11.2.1.3 Cllr Carson updated the Cllrs that a new sign on Flittogate Lane has been installed but is spelt incorrectly. In addition, SC updated that at the junction of Tabley lights on the A556, the old Roman Road black and white sign could do with a repaint.

Action: *Can this be looked into.*

11.3 HS2:

11.3.1 The Engagement manager and officer sent the minutes and a briefing booklet for reference from the meeting held in March 2021.

11.3.1.1 **Resolved** that there were no questions.

11.4 Macclesfield Live at Home Scheme

11.4.1 Cllr Sarah Carson supplied a booklet to be left for the Councillors.

12. The note planning applications received from Cheshire East Council:

12.1 The Chair clarified the procedure for the accumulative Parish Council comments on all active planning applications.

12.1.1. It was **proposed** that all planning applications will be circulated to the Council from the PC.

12.1.2 Cllr Bowen (GB) will then record the applications and monitor all comments from the Cllrs.

12.1.3 The Cllrs are urged to log their comments with GB asap.

12.1.3 Comments will then be collated, sent to the Clerk by GB for submission to CEC.

12.1.4 An extraordinary planning meeting may sometimes be required.

12.2 Decided Applications:

12.2.1 **18/O455M - Over Tabley Hall Farm, Old Hall Lane, Tabley, Cheshire, WA16 0PW**

Contemporary extension added to listed Manor house. Extension to listed Manor house as per previous approved scheme. Proposed contemporary swimming pool-glazed link.

Submitted 30/08/18. **Withdrawn.**

Deadline 24/03/21.

12.2.1.1 **Submitted Comments:** Tabley Parish Council have no observations to record on this application.

12.2.2 **20/5139M - Hawthorn Nurseries, Moss Lane, Over Tabley, Cheshire, WA16 0PH**

Variation of condition 2 on approved application 185748M - Conversion of existing building.

Submitted 17/11/20. **Approved with conditions.**

Deadline 22/03/21

12.2.2.1 **Submitted Comments:** Tabley Parish Council have no observations to record on this application.

12.3 Registered Applications:

12.3.1 **21/1086M - Moss Lane Farm, Moss Lane, Over Tabley, WA16 0PL**

Erection of 1 dwelling house.

Registered: 16/03/21

Deadline 22/03/21

Closing date for comments: 14/04/21.

12.3.1.1 **Submitted Comments:** *A 5 bedroom detached property would be unsuitable on this site the PC would expect that this to be in green belt restriction.*

SUBMITTED REF NO: FS-Case-329215088

12.3.2 21/1573M – MOTO Knutsford Motorway Service Area Southbound, Northwich Road, Tabley, Knutsford, Cheshire, WA16 0TL:

Advertisement consent for 1no. Illuminated totem.

Registered: 06-04-21

Closing date for comments: 27-04-21

12.3.2.1 **Submitted Comments:** Tabley Parish Council have no observations to record on this application.

SUBMITTED REF NO: FS-Case-329227027:

12.3.3 21/1813M – Freshfields, Budworth Road, Tabley, Cheshire, WA16 0HZ:

Prior approval of additional Storey and remodelling of the external elevations and internal arrangements.

Registered: 08-04-21

Closing date for comments: 29-04-21

12.3.3.1 **Submitted Comments:** Tabley Parish Council have no observations to record on this application.

SUBMITTED REF NO: FS-Case-329240757:

12.3.4 21/2523M – Smithy Cottage, Tabley Hill Lane, Tabley, Cheshire, WA16 0ES:

Two storey extensions to the rear

Registered: 10-05-21

Closing date for comments: 09-06-21

12.3.4.1 **Submitted Comments:** Tabley PC have no objections to this application.

12.3.5 21/2262M – Moss Wood Farm, Moss Lane, Over Tabley, Cheshire, WA16 0PL:

Construction of agricultural implements and welfare building

Registered: 29-04-21

Closing date for comments: 02-06-21

12.3.5.1 **Submitted Comments:** Tabley PC submitted their objections to this proposal, on the grounds that the building is not keeping in style of a traditional agricultural design and looking more in keeping with the residential property.

SUBMITTED REF NO: FS-Case-335816887.

13. Adoption of the Code of Conduct Policy (COCP):

13.1 The PC distributed the Code of Conduct for the Cllrs information.

13.1.1 **Action:** PC to post a COCP to Cllr Jackson.

14. Any other Business:

14.1 Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

14.1.2 HGS:

14.1.2.1 It was agreed that HGS will look at purchasing on behalf of the Parish Council 2 x Royal Exchange theatre tickets for the previous Parish Clerk, S Sherwood, leaving present.

Action: HGS will purchase and give the receipt to council for reimbursement.

14.1.2.2 Due to restrictions that were imposed on us at this meeting, can we formally invite Cllr Wharfe wife to the next meeting so we can all celebrate Cllr Wharfe 50 years' service.

Action: PC will invite S Sherwood and Mrs Wharfe to the next meeting.

15. Date of forthcoming meeting Monday 12th July 2021

Monday 13th September 2021

Monday 8th November 2021

Monday 10th January 2022

Tuesday 15th March 2022

Meeting closed at 7.50pm.

Chair Cllr H Gurney-Smith

Tabley Parish Council
10/05/2021