



The Annual Meeting of Tabley Parish Council will be held on:

Monday 12th May 2025 at 7:00 PM
Venue: Mere & Tabley Community Club
Contact: clerk@tableyparishcouncil.co.uk

1. Election of Chair for the Ensuing Year

- To receive nominations and elect a **Chairperson**.
- The newly elected Chair to sign the Declaration of Acceptance of Office.

2. Election of Officers for the Ensuing Year

- To receive nominations and elect a **Vice-Chair**.
- To receive nominations and elect a **Responsible Financial Officer**.

3. Apologies for Absence

- To receive and approve any apologies submitted.

4. Declarations of Interest

- Members to declare any personal or pecuniary interests in agenda items.
- Members to receive the 2025-26 Declaration of Acceptance forms.

5. Minutes of the Previous Annual Meeting

- To approve and sign the minutes of the Annual Meeting held on 13th May 2024, [P93]
- Matters Arising from the Minutes
- To approve and sign the minutes of the Monthly Meeting held on 10th March 2025, [P105 to P107]
- Matters Arising from the Minutes

6. Review and Adoption of Council's Policies and Procedures

- Standing Orders
- Financial Regulations
- Code of Conduct

7. Chairperson

- Chairperson's reflection of 2024–2025

8. Parish Cllrs reports

- Each Parish Council member will provide a brief introduction outlining their role and responsibilities within the Council.

9. Guest speakers: Guests have been invited to speak on behalf of local organizations.

- **Cheshire East Ward Councillor Report/updates:**
 - Pickmere Bridge Signs
 - Pickmere Lane Weeds
 - Villa Farm update
 - Accident Data & Speed Assessment on Tabley & Knutsford Road
- **Knutsford Police** (Invitation sent awaiting confirmation of attendance).

10. Open Forum

- A public participation session is held monthly before the Council Meeting, allowing members of the public to speak for 2–3 minutes on **agenda items**. Once closed by the Chairperson, no further public input is allowed, and political discussion is not permitted.

11. Standing Monthly Agenda Items and Updates

- **Cllr B. Hartley** will provide an update to the Council on behalf of Knutsford Town Council.
- **Cllr S Carson** will provide a general update to the Council.

12. Recent Cheshire East Planning Submissions

- **25/1174/HOUS – Partridge Rise, Moss Lane, Over Tabley, Knutsford, WA16 0PH**

Erection of single storey side and rear extension, extension to rear dormer and installation of an open porch.

Received: 01/05/25 Circulated to Cllrs: 01/05/25

13. Finance

- **2024–25 AGAR** – To review and approve the year-end financial report for 2024–25 in preparation for both internal and external audits, and for submission of the Annual Governance and Accountability Return (AGAR).
- **2025-26 Unity Trust Bank Accounts:**
 - To note the current financial position in the Unity Trust bank accounts at the **30/04/2025**.
 - Current Account T1 (**20448354**): Statement 56 **£3698.33**
 - Instant Access Account (**20448367**): Statement 43 **£1,162.35**
 - Receipt of Credit – CEC: 1st Precept Instalment of £1,953.50
 - To acknowledge and approve the following payments
 - TPC/RA/120 – Unity Trust – £6.00 DD
 - TPC/RA/121 – CHALC Fees - £130.65 Cheque 300068
 - TPC/RA/122 - Clerks Salary Mth 1 & 2 – £AR Cheque 300069
 - TPC/RA/123 - HMRC Mth 1 & 2 – £66.66 Cheque 3000670

14. Exclusion Resolution

The Chair resolved that members of the public in attendance must now withdraw, as the public session of the meeting has concluded.

15. Any other Business

- Items for discussion only, no decisions to be made. To discuss any issues arising that are not covered elsewhere on the agenda.

16. Date of the next meeting

- **Monday 7th July 2025, 7.30pm** at Mere & Tabley Community Club